



Shalford Infant & Nursery School Contingency Plan for Remote Learning

Introduction

This document sets out the school's plan for remote learning.

We have devised this plan in the light of the government guidance 'full reopening of schools', with guidance from Surrey Schools Alliance for Excellence, Athena Schools Trust and through consultation with other schools of similar size and age-range.

This remote plan will go into operation in the case of a class having to close on the advice of Public Health England and as a result of a positive COVID- 19 test or if the school is required to function at Tier 4 as described in 'full reopening of schools'.

Information regarding how individuals or small groups can access learning when self-isolating can be found in the 'how to access work' section.

Our aim is to continue to offer high quality learning across a broad curriculum for all children. In line with the EEF research we recognise their finding that teaching quality is more important than the manner in which it is delivered.

As a school that welcomes children aged 2-7 we recognised that all children in our setting will require adult support in order to access and engage with any learning at home. The format of our learning will build on the successful practice from lockdown in the summer term 2020.

Children who are at home because they are unwell will not be expected to complete online learning tasks and parents should continue to use the Study Bugs app to inform us of this.

For children who are off school for longer periods e.g. 14 days the work will be set and delivered through Tapestry and be of high quality aligning as closely as possible with in-school provision. This work might be delivered by another member of staff, for example if their teacher is unwell. All work will be available from Day 2 following notification of a class closure. Paper packs will be available on request. We recognise that lots of our parents will be working from home and will need to manage their day as well as their child's so will require some flexibility around completing tasks, although the expectation will be that children access learning every school day. Lessons will not be live streamed. Teachers will use Zoom to work with small groups for focussed learning 'show & tell' sessions. We don't want our young children to spend all day in front of a screen as we do not believe this is in the interests of their well-being. Online learning will be interspersed with ideas for practical, creative and physical activities to ensure that the children are having a balanced learning experience as they would in school. Teachers may also direct children to other external websites such as the BBC, Oak National Academy and other verified websites to support the learning from school.

In order to support the wellbeing of our staff they will not be expected to respond to emails or be on Tapestry beyond the school day i.e. 8:45am to 3:00pm. We also recognise that many of our staff have families of their own to support and will need to manage their own days around this too.



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<p>To enable teaching and learning to continue as effectively as possible during the need for remote learning:</p>	<ul style="list-style-type: none"> • Work will be set daily and uploaded in the morning via Tapestry. This will comprise of activities that will take up to 3 hrs per day. Specific learning tasks will be set for children with additional needs. • We will make daily contact with parents and children via Tapestry. This could be in the form of a typed message or a short, pre-recorded video. • Teachers will use live streaming for daily ‘Learning Show & Tell’ sessions but we will not use live lessons as a matter of course. • Staff will provide frequent and clear explanations of new content using high quality resources and pre-recorded videos. • Phone logs will be monitored to ensure families who need support are called regularly and any issues are followed up. • Teachers will monitor the engagement of pupils’ learning and if necessary refer to the HT where concerns arise. Children will be expected to engage in some learning every school day. • The school will communicate regularly with families through social media, weekly Newsletters and phone calls if necessary • The DSL team (including the SENCo) will remain in weekly contact with children who have an EHCP or who are deemed more vulnerable (e.g. children with a social worker) • The Headteacher will remain responsible for the overall quality of the school’s remote learning
<p>Our staff will:</p>	<ul style="list-style-type: none"> • Ensure that learning is sequential and covers all curriculum areas • Provide daily learning activities and tasks, shared on Tapestry • Provide feedback and specific praise to pupils at least twice a week whilst they are working at home either via phone call or in response to work submitted • Contact and talk to each pupil/parent at least once a week • Provide specific learning tasks for children with additional needs
<p>Our pupils/students will be expected to:</p>	<ul style="list-style-type: none"> • Log on to Tapestry each day when they have access and with adult support • Watch all of the learning videos/join remote live learning sessions, taking a full and active part in them • Complete the learning set by their teacher across the week and upload their learning as requested by the teacher – photograph/video
<p>Parents are responsible for:</p>	<ul style="list-style-type: none"> • Setting a clear routine with each child completing the weekly learning set • Read all communications that come out from the school to ensure they are fully aware and up to date with news. • Support their children to complete all of the learning set • Upload and send work to staff as requested for assessment and feedback • Liaise with school staff and seek support on behalf of their child when needed, with class teacher via email or a phone call to the school within school hours. • Ensure courtesy and politeness to any member of staff within any communication • Provide access to the learning offered for their children



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How to access work	<p>Whole class/bubble or school closure On day 2 of a bubble or whole school lockdown learning tasks will be available on Tapestry Access to these documents will be granted at point of closure or isolation. Paper copies of tasks will be available on request to those who do not have access to digital or online access</p> <p>Individual self-isolating On day 2 of isolation parents will be emailed a bank of resources for home learning. This will link directly to current learning in class. Paper copies of tasks will be available on request to those who do not have access to digital or online access Teachers will contact the family weekly Learning should be sent to the class teacher using class emails and they will respond at least once a week. Vulnerable families will be contacted by the SENCO/DSL or the child's 1:1 support weekly by phone.</p>
Vulnerable and Key Workers	<p>In the event of whole school closure, the school will be open for Critical Worker children and vulnerable children. They will be placed into appropriate bubbles with known staff where possible. They will complete all remote learning set by their class teachers, continuous provision activities will also be available. They will join in with live learning show & tell sessions.</p>
Communication	<p>Should the school need to close a year group bubble, parents will be notified either by text and or ParentMail. In the event of a whole school closure parents should refer to the school's Bad Weather policy for further information. The school has a dedicated Coronavirus help page for parents with important documents and FAQs</p>